Battelle® Developmental Inventory, 3rd Edition™ (BDI-3) **Riverside Score Quick Guide Merge Record Forms**

Many times, multiple examiners may need to assess the same child in different areas. In those cases, separate record forms for the same battery are used, as in the following example.

BDI-3 DEVELOPMENTAL R	ECORD FORM							* = Required Fields	BDI-3 DEVELOPMENTAL REG	CORD FORM						-	 Required
Mallory Adams	ID:	Age: 5 years, 4 months	3	Date of Birth: 05/08/2015	Ţ	Gender: Female	c	ocation: Classroom 1	Mallory Adams	ID:	Age: 5 years, 4 months	I	Date of Birth: 05/08/2015	I	Gender: Female	Laca Cla	ation: assroom
Test Session Overview		ē	Print PROGRA	M LABEL Se	lect Program	n Label(s) 🔮	Re	eset Scores	Test Session Overview		i en	nt PROGRA	M LABEL Sel	lect Program	n Label(s)	Resi	et Scores
Domain	Test Date"	Examiner*	Item Score	Status	Raw Score			ss	Domain	Test Date*	Examiner	Item Score	Status	Raw Score	AE	PR	55
Adaptive									Adaptive								
Self-Care	09/17/2020	Bennett, Travis	🙎 Yes	Completed	53	4 yrs, 1 mo	9	6	Self-Care	mm/dd/yyyy 🗎 🛗	Select Examiner	No	Not Started				
Personal Responsibility	09/17/2020	Bennett, Travis	🙎 Yes	Completed	17	3 yrs, 9 mos	9	6	Personal Responsibility	mm/dd/yyyy 📑	Select Examiner	No	Not Started				
Social-Emotional									Social-Emotional								
Adult Interaction	mm/dd/yyyy 🗎	Select Examiner	S. No	Not Started					Adult Interaction	09/17/2020	Examiner, Demo	Yes	Completed	43	4 yrs, 7 mos	37	9
Peer Interaction	mm/dd/yyyy 📋	Select Examiner	S. No	Not Started					Peer Interaction	09/17/2020	Examiner, Demo	Yes	Completed	25	4 yrs, 4 mos	25	8
	Common End of the second	Potest Prominer		Max Present					Det Connect and Deside Date		Complete Dema			122	2 2		1.00

The two record forms can be merged so all the data is in one form.

Note: Record forms cannot be merged if the same subdomain has been completed on both.

To merge record forms:

Open the Child Information page by: ก

- Clicking the name of the child under Child Activity on the dashboard. •
- Selecting the child in search results:
 - Click Child Administration and select Search/Edit Child. a.
 - Enter search criteria and click Search. b.
 - Click the child's name in the Name column. C.

				Tools		
Date of Birth: 05/08/2015		Location: Class	room 1	net Chil	d 🚺	Delete Child
Sender: Female		ID:				
Record Form	s				•	Add Record For
Record Form:	S Test Date	Test Committed	Record Form	Status	Days to Edit 🔺	Add Record For
Record Form:	S Test Date	Test Committed	Record Form	Status	Days to Edit 🔺	Add Record For
Record Form:	S Test Date 09/17/2020	Test Committed 09/17/2020	Record Form BDI-3 Developmental Record Form	Status Committed	Days to Edit 🔺 90 days	Add Record For

In the Select All column, click the check boxes for the records to be merged. 2

Click Merge. 3



Riverside Riverside Insights[™] is a trademark of Riverside Assessments, LLC. © Riverside Assessments, LLC. All rights reserved.

Battelle® Developmental Inventory, 3rd Edition™ (BDI-3) **Riverside Score Quick Guide Merge Record Forms**

If the records can be merged, the Merge Record Forms message appears.



Click Confirm. 4

- The record forms are merged into one. •
- If more than one committed form was merged, licenses will be returned. •

If the forms cannot be merged, the following message appears. Click Continue.

Unable to	Merge
Unable to merg have data asso scores for the in before attempti	e these record forms. One or more record forms ciated at the same subdomain. Please clear nvalid or duplicate subdomain administration ng to merge again.
	Continue

The merged record forms combine the data from the two forms into one.

								*
<u>llory Adams</u>	ID:	Age: 5 years, 4 months		Date of Birth: 05/08/2015		Gender: Female		ocation: Classroom
est Session Overview		Finit	PROGRAM	M LABEL Sel	ect Progran	n Label(s) 🛛 😒	R	eset Scores
Domain	Test Date	Examiner	ltem Score	Status	Raw Score	AE	PR	SS
Adaptive								
et statut	09/17/2020	Bennett, Travis	Yes	Completed	53	4 yrs, 1 mo	9	6
Self-Care								
Self-Care Personal Responsibility	09/17/2020	Bennett, Travis	Yes	Completed	17	3 yrs, 9 mos	9	6
Self-Care Personal Responsibility Social-Emotional	09/17/2020	Bennett, Travis	Yes	Completed	17	3 yrs, 9 mos	9	6
Self-Care Personal Responsibility Social-Emotional Adult Interaction	09/17/2020	Bennett, Travis	Yes	Completed Completed	17	3 yrs, 9 mos 4 yrs, 7 mos	9 37	6
Self-Care Personal Responsibility Social-Emotional Adult Interaction Peer Interaction	09/17/2020 💾 09/17/2020 💾	Bennett, Travis 2 Examiner, Demo 2 Examiner, Demo 2	Yes Yes Yes	Completed Completed Completed	17 43 25	3 yrs, 9 mos 4 yrs, 7 mos 4 yrs, 4 mos	9 37 25	9



Riverside Riverside Insights[™] is a trademark of Riverside Assessments, LLC. © Riverside Assessments, LLC. All rights reserved.